



Government of Province  
Pradesh – 5  
Butwal, Nepal

# Provincial Infrastructure Development Authority

## EXPRESSION OF INTEREST (EOI)

Procurement of consulting Services  
For

Consulting Services for Environmental Impact Assessment  
(EIA) Study of Lumbini Provincial Hospital Construction Work

### National Bidding

**Project Name** : EIA study of Lumbini Provincial Hospital Construction  
**EOI** : PIDA/EOI/ 2077-78/02  
**Office Name** : Provincial Infrastructure Development Authority  
**Office Address** : Pradesh 5, Butwal  
**Issued On** : 18/04/2077 BS (02/08/2020 AD)

**Funding Agency:** Provincial Government Budget

  
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## Abbreviations

CV	-	Curriculum Vitae
DP	-	Development Partner
EA	-	Executive Agency
EIA	-	Environmental Impact Assessment
EOI	-	Expression of Interest
GON	-	Government of Nepal
GOP	-	Government of Province
MoUD	-	Ministry of Urban Development (Federal)
MoPE	-	Ministry of Population and Environment (Federal)
MoITFE	-	Ministry of Industry, Tourism, Forest and Environment (Provincial)
DUDBC	-	Department of Urban Development and Building Construction
PAN	-	Permanent Account Number
PIDA	-	Provincial Infrastructure Development Authority, Province 5
PPA	-	Public Procurement Act
PPR	-	Public Procurement Regulation
TOR	-	Terms of Reference
VAT	-	Value Added Tax

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## A. Request for Expression of Interest

### Government of Province (GoP)

Provincial Infrastructure Development Authority, Pradesh 5, Butwal

Date: 18/04/2077 BS (02/08/2020 AD)

Name of Project: Consulting Services for Environmental Impact Assessment (EIA) Study of Lumbini Provincial Hospital Construction Work

1. Government of Province (GoP) has allocated fund toward the cost of Consulting Services for Environmental Impact Assessment (EIA) Study of Lumbini Provincial Hospital Construction Work and intend to apply portion of this fund to eligible payments under the Contract for which this Expression of Interest is invited for National consulting service
2. Provincial Infrastructure Development Authority, Province -5, Butwal now invites Expression of Interest (EOI) from eligible consulting firms ("consultant") to provide the following consulting services: Consulting Services for Environmental Impact Assessment (EIA) Study of Lumbini Provincial Hospital Construction Work.
3. Interested eligible consultants may obtain further information and EOI document free of cost at the address Provincial Infrastructure Development Authority, Province -5, Butwal during office hours or visit client's website [www.ida.p5.gov.np](http://www.ida.p5.gov.np) .
4. Consultants may associate with other consultants to enhance their qualifications.
5. Sealed Expressions of interest shall be delivered manually to Provincial Infrastructure Development Authority, Province -5, Butwal on or before 16-08-2020 within Office hour.
6. In case the last date of obtaining and submission of the EOI documents happens to be a holiday, the next working day will be deemed as the due date but the time will be the same as stipulated.
7. EOI will be assessed based on Qualification 30.0 %, Experience 50.0 %, and Capacity 20.0 % of consulting firm and key personnel. Based on evaluation of EOI, only shortlisted firms will be invited to submit technical and financial proposal through a request for proposal (RFP).
8. Minimum score to pass the EOI is 60 %.

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## B. Instructions for Submission of Expression of Interest

1. Expression of Interest may be submitted by a sole firm or a joint venture of consulting firms and the maximum number of partners in JV shall be limited to three.
2. Interested consultants must provide information indicating that they are qualified to perform the services (descriptions, organization and employee and of the firm or company, description of assignments of similar nature completed in the last 7 years and their location, experience in similar conditions, general qualifications and the key personnel to be involved in the proposed assignment).
3. This expression of interest is open to all eligible consulting firms.
4. The assignment has been scheduled for a period of Six Months Expected date of commencement of the assignment is 01 October, 2020.
5. A Consultant will be selected in accordance with the QCBS method.
6. Expression of Interest should contain following information:
  - i. A covering letter addressed to the representative of the client on the official letter head of company duly signed by authorized signatory.
  - ii. Applicants shall provide the following information in the respective formats given in the EOI document:
    - EOI Form: Letter of Application (Form 1)
    - EOI Form: Applicant's Information (Form 2)
    - EOI Form: Work Experience Details (Form 3(A), 3(B) & 3(C))
    - EOI Form: Capacity Details (Form 4)
    - EOI Form: Key Experts List (form 5).
7. Applicants may submit additional information with their application but shortlisting will be based on the evaluation of information requested and included in the formats provided in the EOI document.
8. The Expression of Interest (EOI) document must be duly completed and submitted in sealed envelope and should be clearly marked as "EOI Application for Short-listing for the Consulting Services for Environmental Impact Assessment (EIA) Study of Lumbini Provincial Hospital Construction Work as per Masterplan. The Envelope should also clearly indicate the name and address of the Applicant.
9. The completed EOI document must be submitted on or before the date and address mentioned in the "Request for Expression of Interest". In case the submission falls on public holiday the submission can be made on the next working day. Any EOI Document received after the closing time for submission of proposals shall not be considered for evaluation.

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## C. Brief Terms of Reference (ToR)

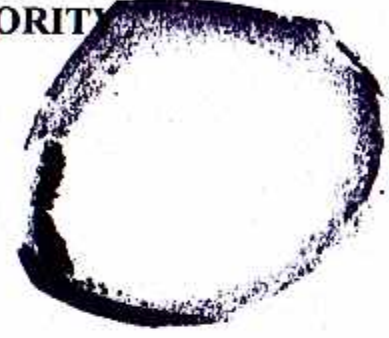
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GOVERNMENT OF PROVINCE  
PROVINCIAL INFRASTRUCTURE DEVELOPMENT AUTHORITY  
PRADESH -5, BUTWAL



Terms of References  
Of Consultancy Services  
For  
Conducting Environmental Impact Assessment (EIA)  
Study  
of  
Lumbini Provincial Hospital Construction Work  
Pradesh -5, Butwal



Date:

31 JULY 2020

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## 1. INTRODUCTION

### 1.1 BACKGROUND

LUMBINI PROVINCIAL HOSPITAL, Hospital Road, BUTWAL Rupandehi, Nepal is running as an old 300 bedded hospital with tentative 1000 patient inflow daily. Lumbini Provincial Hospital intends to upgrade the Hospital into a minimum 1200 bedded Regional multi-disciplinary hospital with state-of-the-art hospital infrastructure to be constructed based on recently prepared master plan.

The total land area of this hospital is 6 bigha and 12 kattha on the south side of existing Butwal-Nepalgunj sector of East-West Highway. According to Master Plan, the Southern Part, it is intended to construct a 10-storied (including 2 level basements) modern hospital building with all hospital facilities.

For this purpose, the Provincial Infrastructure Development Authority, Butwal intends to hire a qualified consulting firm for conducting “**Environmental Impact Assessment (EIA) Study of Lumbini Provincial Hospital Construction Work**”. The hospital building is expected to be prestigious and landmark buildings with state-of-the-art facilities. Therefore, according to prevailing National Environmental Protection act (2076), Provincial Environmental Protection Act (2077) and National Environmental Protection Regulations (2077), this study is expected to be prepared as a document to move on construction phase of the Hospital.

The services of the Consultant described in the following shall be performed in close co- operation with the PIDA personnel. In general, the task to be performed by the Consultant has been outlined in this Terms of Reference (TOR). However, the Consultant shall bear in mind that the list of tasks and activities can by no means be considered as the complete and comprehensive description of the Consultant’s duties. It is the Consultant’s responsibility to critically verify the scope of services indicated and to extend, reduce or amend it wherever necessary according to professional judgment, experience and the knowledge. It is understood that the Consultant performs all work as necessary to fulfill the objectives of the Project Study.

### 1.2 NAME AND ADDRESS OF THE PROPONENT

Provincial Infrastructure Development Authority (PIDA) is the proponent for conducting Environmental Impact Assessment (EIA) study of the project: Consulting Service for Conducting Environmental Impact Assessment (EIA) Study of Lumbini Provincial Hospital, Butwal. The Ministry of Industry, Tourism, Forest and Environment is the concerned authority for the approval of EIA study report through the Office of Chief Minister and council of ministers.

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1.3 PROJECT LOCATION:



Approximate GPS location is: 27°41'51" N and 83°27'51" E.

FIGURE 1: PROPOSED PROJECT LOCATION

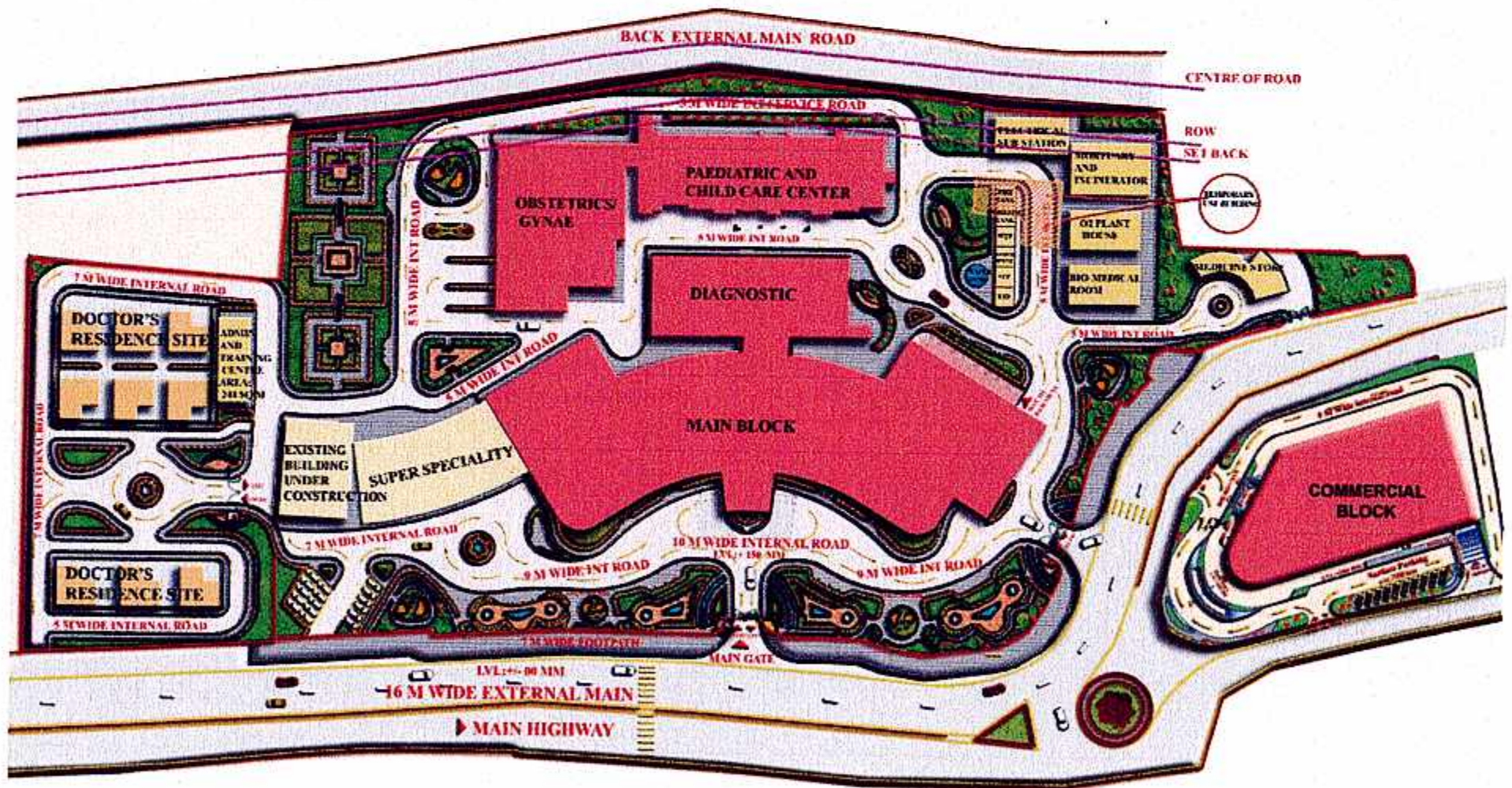


FIGURE 2: PROPOSED MASTER PLAN (TOTAL SITE AREA: (6 bigha and 12 kattha)

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## 2. STATUTORY LEGAL REQUIREMENT

The policies of Nepal and Provincial Government (Province -5) encourage the proponent to minimize the adverse impacts of the development proposals on the environment and the legal regime on the environmental obliges to prepare the Environmental Impact Assessment (EIA) report before implementation. The Environment Protection Act, 2076 (GON), Environment Protection Act (Provincial) 2077, (GOP-Pradesh -5) and the Environment Protection Rules, 2077 (GON) (Schedule 3 of the EPR 2077 relating to Rule 3 of EPR 2077 and Section 3 of EPA, 2077) spell out provisions to prepare and approve the EIA report of projects of Health sector buildings more than 100 bedded Hospitals/ Nursing homes.

## 3. OBJECTIVE OF THE CONSULTANCY SERVICES

The objective is to conduct an Environmental Impact Assessment (EIA) Study based on the Master plan and design of the project including social safeguard related studies. The output should be in the form of a fruitful report that will analyze and document all important aspects required for the formal approval of the project by concerned government authorities of Nepal.

## 4. OBJECTIVES OF THE EIA STUDY

The main objectives of the study is to carry out the EIA study within the legal frame of National Environment Protection Act (EPA) 2076, Provincial Environmental Protection Act (2077) and National Environment Protection Rule (EPR) 2077 and provide recommendations to incorporate during the construction, operation and management of the project from environmental aspects, in order to ensure sustainable development by avoiding or minimizing impacts of the proposed development projects and operation on the physical, biological and socioeconomic and cultural environments.

### **The other objectives of the EIA study are to:**

- Document physical, chemical, biological, socio-economic and cultural baseline environmental conditions of the proposed development areas from primary and secondary sources.
- Identify, examine and analyze potential environmental impacts
- Recommend preventive, mitigating and restorative measures, including benefits augmentation measures and environmental management plan along with monitoring and auditing requirements.
- Provide information for decision makers and concerned stakeholders about the environmental implications of the proposed project implementation and associated cost for the implementation of environmental protection measures.

## 5. SCOPE OF WORK

The scope of the work “**Consulting Services for Environmental Impact Assessment (EIA) Study of Lumbini Provincial Hospital Construction Work**” includes detailed field surveys, analyses and preparation of Scoping Document (SD), TOR and EIA Report as per the





Environmental Protection Act, 2076 and Environmental Protection Rules, 2077. The EIA study is to be carried out in two phases as follows:

**A. Preparation of Scoping Document (SD) and Terms of Reference (ToR)**

**B. Environmental Impact Assessment**

The scope of work to be covered shall include, but not necessarily be limited to, the following:

- Collect and review previous studies, existing project reports, drawings, maps, related legislation, policies, manuals etc.
- Conduct desk study and preliminary reconnaissance survey, analyze the available data and identify data gap of previous study & recommend
- Delineate the project areas to be covered in the EIA study.
- Evaluate and analyze environmental and related legislation, environmental standards, policies, plans and international conventions for the EIA study.
- Identify the concerned authorities, interested organizations, affected communities and stakeholders to be consulted during the study.
- Collect baseline environmental data (physical, biological, socio-economic and cultural environment).
- Identify key environmental issues/impacts on physical, biological, socio-economic and cultural environment associated with project implementation.
- Analyze the significance of environmental impacts in terms of magnitude, extent and duration.
- Identify and analyze the various alternatives in planning and design of the projects from environmental considerations.
- Enable the authorities, stakeholders, local people, and affected communities to adequately participate in discussions/ hearings that dwell on the acceptability of the project, availability of alternatives, potential impacts and possible mitigation measures.
- Assess and estimate the number of families to be affected and displaced, and study their socio-economic conditions as well as ways for the betterment of their living status.
- Delineate the submergence areas due to the creation of reservoirs.
- Assess and estimate the loss of natural resources due to the creation of reservoirs; assess impacts on the physical, biological, socio-economic, cultural, infrastructure and livelihood aspects at different dam heights.
- Propose pragmatic, specific and cost-effective mitigation measures to avoid or minimize potential adverse environmental impacts and suggest enhancement measures to enhance the beneficial impacts.
- Prepare an environmental management plan to implement the proposed mitigation measures.
- Prepare environmental monitoring plans. Monitor water quality, air quality, and noise levels for establishment of baseline monitoring data.
- Prepare environment auditing plans.
- Present the Scoping Document, ToR and EIA Reports to MoITFE for approval.

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- Incorporate the comments provided by the client and approving authority.
- Organize workshops to disseminate the outcomes of the study.
- Meet the reporting requirement as specified in this ToR and environmental legislation.
- The consultant has to cover all these scope of work for field survey and investigation and preparation of reports.

## 6. METHODOLOGY

The Environmental Impact Assessment of the project has to be carried out following the methodology prescribed in the approved Scoping Document (SD) and Terms of Reference (ToR) prepared in accordance with the provisions made in the Environment Protection Regulations, 2077. The EIA study is to be carried out in two phases as follows:

### 6.1 PREPARATION OF SCOPING DOCUMENT AND TERMS OF REFERENCE

The Consultant should follow all steps as mentioned in the EPA 2076 and EPR 2077 while preparing the SD and ToR as follows:

- Publish a public notice as per Rule 4 of the Environment Protection Rule, 2077. Comments and suggestions received in response to the notice should be suitably incorporated in the SD, which is to be prepared in the format as mentioned in Schedule- 5 of EPR, 2077.
- Submit the draft SD to the concerned Ministry of Industry, Tourism, Forest and Environment (MoITFE) Province -5 as per Rule 4, Sub-Rule (5)- A of the Environment Protection Rule, 2077, after reviewing the draft Scoping Document, shall forward the revised SD to MoITFE (Province-5) for approval within 15 days from the report submission date. MoITFE (Province-5), after reviewing the Scoping Document and necessary revisions, shall approve the revised SD within 15 days from the report submission date.
- Prepare a draft ToR based upon the approved SD as per as per Rule-5 and Sub-Rule (3) of the EPR, 2077 and in the format mentioned Schedule-8 of EPR, 2077. Submit the ToR to the concerned Ministry (MoITFE, Province -5) as per Rule -5, Sub-Rule (2)- A of the EPR, 2077. MoITFE, after reviewing the Scoping Document and with necessary revisions, shall approve the revised SD within 15 days from the report submission date.
- The Consultant shall organize a public hearing about the proposal as per Rule-6 of the EPR, 2077 to consult/involve concerned and affected persons and parties while identifying the issues/impacts likely to be occurred during implementation of the project during the course of preparation of the SD and ToR.
- The consultant may also submit both SD and ToR together for their approval.
- During the approval process of these documents, the Consultant shall be responsible for preparing and presenting the SD & ToR on behalf of PIDA in MoITFE.
- Incorporate all comments if any, to the satisfaction of MoITFE suggested and required by MoITFE during the approval process of SD and TOR.
- Only after the approval of SD and ToR by MoITFE, the jobs of preparing SD& ToR will be considered completed.





## 6.2 ENVIRONMENTAL IMPACT ASSESSMENT

The consultant shall prepare EIA report in the format given in Schedule -12 relating to Rule-7 and Sub-Rule (5) of the EPR, 2077 based on approved SD and ToR and on the basis of comments/ suggestions received from Public Hearing. The consultant shall publish a public notice as per Rule 7 and Sub-Rule (2) of the EPR, 2077. The following steps should be followed:

### 6.2.1 BASELINE STUDY

The Consultant shall carry out a baseline study of the existing environmental parameters in the Impact Zones. All existing data shall be assessed and used directly in the EIA when relevant or used as basis for design of surveys and studies. For the Impact Zones of the project the baseline study shall include, but not be limited to the followings:

- Description and classification of geology, topography, soils and vegetation;
- Description of flora and fauna, including identification of rare or endangered species. Any endemic, endangered species shall be identified.
- Identification of any existing and potential National Parks, wildlife sanctuaries and other protected areas with their borders, buffer zones and regulations imposed;
- Description of climate and information on temperature, precipitation and hydrology. Characteristic data with seasonal variations and for normal, wet and dry years shall be provided at important locations. The data will also include erosion and sediment transport characteristics, as well as flooding problems;
- Information on water quality (surface and subsurface) with physical and chemical characteristics;
- Description and classification of agriculture, including livestock and industry;
- Description and classification of fisheries and aquaculture, including temporal and spatial migration patterns of migratory fish species.
- Description of infrastructures including status of residential building, archaeological sites

### 6.2.2 IMPACT ANALYSIS AND QUANTIFICATION OF LOSS OF ENVIRONMENTAL SERVICES

The EIA shall evaluate and quantify the value of the environmental services lost by building and operating the Projects with respect to the environmental services identified in the baseline study.

Impacts (positive and negative) shall be studied and analyzed based on information in the baseline survey and the interventions caused by the project implementation (construction) and subsequent operation. Any "red light warning signals" coming out of the baseline study shall be given special attention. The study shall also identify any externalities which may influence the outcome of the project and its effect on the environment.

All environmental and social risks shall be identified, analyzed and described. Loss of Environmental Services shall be identified and quantified.

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### 6.2.3 ANALYSIS OF ALTERNATIVES

The Consultant shall describe alternatives that were examined in the course of developing the proposed project. The concept of alternatives extends to siting, design (e.g., dam height), technology selection, construction techniques and phasing, and operating maintenance procedures. The Consultant will compare alternatives in terms of potential environmental impacts; capital and operating costs; suitability under local conditions; and institutional, training and monitoring requirements. To the extent possible, costs and benefits of each alternative will be quantified, incorporating the estimated costs of any associated mitigating measures.

### 6.2.4 ENVIRONMENTAL MANAGEMENT PLAN AND MITIGATION MEASURES:

The Consultant shall recommend feasible and cost-effective measures to prevent or reduce significant negative impacts to acceptable levels. The recommendations will be presented in the form of an Environmental Management Plan using the matrix method. Construction and post construction measure will be outlined.

The Consultant shall estimate the impacts and costs of implementing those measures, and set out the requirements and cost for institutional and training requirements to implement them. The Consultant will consider all issues related to compensation to affected parties for impacts which cannot be mitigated. The Environmental Management Plan will include proposed work programs, budget estimates, schedules, staffing and training requirements or other necessary support services to implement the mitigating measures.

### 6.2.5 IDENTIFICATION OF INSTITUTIONAL NEEDS TO IMPLEMENT EIA RECOMMENDATIONS:

The Consultant shall review the authority and capability of institutions at local, regional, and national levels and recommend steps to strengthen or expand them so that the management and monitoring plans in the environmental assessment can be implemented. The recommendations may extend to new laws and regulations, new agencies or agency functions, inter-sectoral arrangements, management procedures and training, staffing, operation and maintenance training, budgeting and financial support.

### 6.2.6 ENVIRONMENTAL MONITORING AND AUDITING

The Consultant shall prepare a detailed plan to monitor the implementation of mitigating measures and the impacts of the project during the construction phase and the operation phase. The plan will include an estimate of capital and operating costs and a description of other inputs (such as training and institutional strengthening) needed to carry out the monitoring activities.

## 6.3 ENVIRONMENTAL REPORTS

The Environmental Reports shall comprise a series of Reports covering the main environmental and social issues as listed in the Table below. The report shall be





complete with an Executive Summary and shall include maps, drawings and data collected and/or used in the analysis. The report should be prepared in the format as indicated in Schedule 9, relating to Rule 7 and Sub-Rule (6) of EPR, 2077. SD, ToR and EIA report should be prepared in Nepali language as per Rule 7 and Sub-Rule (6) of EPR, 2077.

S. N.	Reporting	Submission Date (Months after Commencement)	No of Copies
1	Draft Scoping Report and ToR to PIDA	1	
2	Scoping Document and ToR to MoITFE	1.5	
3	Submission of Scoping Report and ToR to MOITFE	2	
4	Submission of Approved Scoping Report and ToR to PIDA	2.5	
5	Environmental Baseline Report	3	
6	Draft EIA Report to PIDA	4	
7	EIA Report to PIDA	4.5	
8	EIA Report to MoITFE	5	
9	Approved EIA report from MoITFE	6	

The Consultant shall submit electronic versions of the approved SD, ToR and Environmental Baseline and EIA Reports in addition to the hard copies of the reports in requisite number as mentioned above. The electronic versions of these reports shall include the complete documents approved by the MoITFE, and shall include all the data in appropriate formats compatible with mainstream software.

The Consultant shall submit the Inception Report after completion of desk study, literature review and field reconnaissance. Based on information collected, the project work plan (as presented in the Consultant's proposal) shall be updated and presented in the Inception Report. Any major modifications must be approved by the Client.

The Environmental Baseline report shall provide a description and presentation of environmental and socio-economic Baseline conditions.

The Consultant shall prepare a table of contents for the Environmental Impact Assessment report and submit it to the Client for comments and approval. The Environmental Impact Assessment Report shall clearly recommend the measures required should the project be developed so that decision makers can use it as a document on which to base their decision whether to proceed with the Project.

#### 7. DURATION OF THE ASSIGNMENT

The estimated time for completion of the EIA study is 6 months.

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### 8. PROFESSIONAL REQUIREMENT

The professional team for conducting EIA Study shall comprise of following members as per Schedule -13, relating to Rule 7, Sub -Rule (6) of EPR, 2077.

S. No.	Position	No. of person required	Person - Months	Qualification
1.	Team Leader / Environmental Expert	1	3	Master Degree in Environmental Science/ Environmental Management/ Environmental Engineering with at least 5years' professional experience (after Master's Degree) in the preparation of at least 3 EIA projects.
2.	Senior Environmental Engineer/ Environmentalist	1	2.5	Master Degree in Environmental Science/ Environmental Management/ Environmental Engineering or other field related with at least 3 years professional Experience with preparation of at least 3 EIA projects.
3.	Natural Resources Expert	1	2	Master Degree in Natural Resources or other field related with at least 3 years professional Experience with preparation of at least 3 EIA projects.
4.	Anthropologist/ Sociologist	1	2	Qualifying criteria: At least Master's degree in Sociology/Anthropology/ Rural development with at least 3 years professional Experience with preparation of at least 3 EIA projects
5.	Economist	1	2	Qualifying criteria: At least Master's degree in Economics with at least 3years work experience in relevant field

Along with the bio data, the copies of certificates of degrees must be submitted as justification documents. For engineers and Architects, the Nepal engineering council registration certificate should also be submitted.

### 9. PAYMENT SCHEDULE

PIDA will sign a single contract with the Consultant for the Environmental Impact Assessment Study of Lumbini Provincial Hospital Construction work. The Payment to the Consultant will be made based on the reporting requirements as mentioned below:

SN	Installments	Payment - % of Contract Amount	Payment
1	First	20%	Submission of Inception Report
2	Second	30%	Submission and approval of Scoping document and TOR
3	Third	30%	Submission of Draft EIA Report and conducting public hearing
4	Final	20%	Acceptance of the Final Report and approval

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## **D. Evaluation of Consultant's EOI Application**

  
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# Evaluation of Consultant's EOI Application

Consultant's EOI application which meets the eligibility criteria will be ranked on the basis of the Ranking Criteria.

## i) Eligibility & Completeness Test

Sl. No.	Criteria Title	Compliance
1	Corporate Registration	
2	Tax Clearance/Tax Return Submission for FY 2075/76 (for National Consulting Firm only)	
3	VAT/PAN Registration (for National Consulting Firm only)	
4	EOI Form 1: Letter of Application	
5	EOI Form 2: Applicants Information Form	
6	EOI Form 3: Experience (3(A) and 3(B))	
7	EOI Form 4: Capacity	
8	EOI Form 5: Qualification of Key Experts	

## ii) EOI Evaluation Criteria

### A. Qualification

Sl. No.	Criteria	Minimum Requirement
1	Qualification of Key Experts	As per TOR [15]
2	Experience of Key Experts	As per TOR [15]

Score: 30.0

### B. Experience

Sl. No.	Criteria	Minimum Requirement
1	General Experience of consulting firm	Experience in Preparation of any Environmental and Engineering consultancy service successfully completed within last 7 years (Consultancy fee less than 10 Lakhs (with VAT) shall not be considered.) [20]
2	Specific experience of consulting firm within last 7 years. In case of person, specific experience of the person within last 4 years.	Preparation of IEE, EIA, Environmental Guidelines, Environmental Profiles, and Environmental Assessment Report (Consultancy fee less than 10 Lakhs (with VAT) shall not be considered.) [30]

Score: 50.0





**C. Capacity**

S. No.	Criteria	Minimum Requirement
1	Financial Capacity. [Minimum Average turnover of best three of last seven years]	NRs. 37,50,000.00, In case of JV, lead partner must meet the requirement. [10]
2	Infrastructure/equipment related to the proposed assignment.	Four WD Vehicle Laptop/Computer/Projector [10]

Score: 20.

Minimum score to pass the EOI is: 60

**Note :** In Case, a corruption case is being filed to Court against the Natural Person or Board of Director of the firm/institution /company or any partner of JV, such Natural Person or Board of Director of the firm/institution /company or any partner of JV such firm's or JV EoI shall be excluded from the evaluation, if public entity receives instruction from Government of Nepal.

  
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## E. EOI Forms & Formats

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## E. EOI Forms & Formats

Form 1. Letter of Application

Form 2. Applicant's information

Form 3. Experience (*General, Specific and Geographical*)

Form 4. Capacity

Form 5. Qualification of Key Experts

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## 1. Letter of Application

(Letterhead paper of the Applicant or partner responsible for a joint venture, including full postal address, telephone no., fax and email address)

Date: .....

To,

Full Name of Client: **Provincial Infrastructure Development Authority**

Full Address of Client: **Province-5, Butwal**

Telephone No.: **071-542097**

Fax No.: - \_\_\_\_\_

Email Address: **ida.pradesh6@gmail.com**

Sir/Madam,

1. Being duly authorized to represent and act on behalf of (hereinafter "the Applicant"), and having reviewed and fully understood all the short-listing information provided, the undersigned hereby apply to be short-listed by ***Provincial Infrastructure Development Authority, Province-5, Butwal*** as Consultant for ***Environmental Impact Assessment of Lumbini Provincial Hospital, Butwal***.
2. Attached to this letter are photocopies of original documents defining:
  - a) the Applicant's legal status;
  - b) the principal place of business;
3. ***Provincial Infrastructure Development Authority, Province-5, Butwal*** and its authorized representatives are hereby authorized to verify the statements, documents, and information submitted in connection with this application. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. ***Provincial Infrastructure Development Authority, Province-5, Butwal*** and its authorized representatives are authorized to contact any of the signatories to this letter for any further information.<sup>1</sup>
5. All further communication concerning this Application should be addressed to the following person,  
[Person]  
[Company]  
[Address]  
[Phone, Fax, Email]
6. We declare that, we have no conflict of interest in the proposed procurement proceedings and

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we have not been punished for an offense relating to the concerned profession or business and our Company/firm has not been declared ineligible.

7. We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm, JV member or sub-consultant, and the expert(s) will be disqualified from short-listing and participation in the assignment.
8. The undersigned declares that the statements made and the information provided in the duly completed application are complete, true and correct in every detail.

**Signed** :

**Name** :

**For and on behalf of (name of Applicant or partner of a joint venture):**

<sup>1</sup> Applications by joint ventures should provide on a separate sheet, relevant information for each party to the Application.

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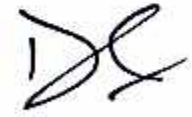


## 2. Applicant's Information Form

*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

1. Name of Firm/Company:
2. Type of Constitution (*Partnership/ Pvt. Ltd/Public Ltd/ Public Sector/ NGO*)
3. Date of Registration / Commencement of Business (*Please specify*):
4. Country of Registration:
5. Registered Office/Place of Business:
6. Telephone No; Fax No; E-Mail Address
7. Name of Authorized Contact Person / Designation/ Address/Telephone:
8. Name of Authorized Local Agent /Address/Telephone:
9. Consultant's Organization:
10. Total number of staff:
11. Number of regular professional staff:

*(Provide Company Profile with description of the background and organization of the Consultant and, if applicable, for each joint venture partner for this assignment.)*



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### 3. Experience

#### 3(A). General Work Experience

*(Details of assignments undertaken. Each consultant or member of a JV must fill in this form.)*

S. N.	Name of assignment	Location	Value of Contract	Year Completed	Client	Description of work carried out
1.						
2.						
3.						
4.						
5.						
6.						
7.						

*(Handwritten signature)*

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### 3(B). Specific Experience

**Details of similar assignments undertaken in the previous seven years**  
*(In case of joint venture of two or more firms to be filled separately for each constituent member)*

Assignment name:	Approx. value of the contract (in current NRs; US\$ or Euro) <sup>2</sup> :
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total No. of person-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in current NRs; US\$ or Euro):
Start date (month/year): Completion date (month/year):	No. of professional person-months provided by the joint venture partners or the Sub-Consultants:
Name of joint venture partner or sub-Consultants, if any:	Narrative description of Project:
Description of actual services provided in the assignment:  <b>Note: Provide highlight on similar services provided by the consultant as required by the EOI assignment.</b>	

Firm's Name: \_\_\_\_\_

*(Note: This form can be added if more projects to be included)*

<sup>2</sup> Consultant should state value in the currency as mentioned in the contract

  
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#### 4. Capacity

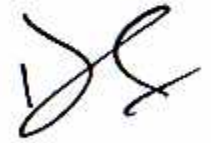
##### 4(A). Financial Capacity

(In case of joint venture of two or more firms to be filled separately for each constituent member)

Annual Turnover	
Year	Amount Currency

- Average Annual Turnover of Best of 3 Fiscal Year of Last 7 Fiscal Years

(Note: Supporting documents for Average Turnover should be submitted for the above.)



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4(B). Infrastructure/equipment related to the proposed assignment

No	Infrastructure/equipment Required	Requirements Description
1.		
2.		
3.		
4.		
5.		

  
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<sup>3</sup> Delete this table if infrastructure/equipment for the proposed assignment is not required.





Standard EOI Document

**5. Key Experts** (Include details of Key Experts only)

(In case of joint venture of two or more firms to be filled separately for each constituent member)

SN	Name	Position	Highest Qualification	Work Experience (in year)	Specific Work Experience (in year)	Nationality
1						
2						
3						
4						
5						

(Please insert more rows as necessary)

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